

## Tobacco, Drug and Alcohol Policy

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### NQS

QA2	2.2.1	2.2.1 Supervision - At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.
QA4	4.2.2	Professional standards - Professional standards guide practice, interactions and relationships.

### National Regulations

Reg	82	Tobacco, drug and alcohol free environment
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### Policy Statement

Seaford District Community Children's Centre will ensure that children being educated and cared for by the service are provided with an environment that is free from the use of tobacco, illicit drugs and alcohol. SDCCC has a commitment to ensuring the health and safety of children, staff and visitors at the service.

### Aim

To ensure children are not subjected to the dangers associated with tobacco, drugs and alcohol, we will maintain a harm free environment where no individual staff member is affected by alcohol or drugs.

### Related Policies

Health, Hygiene and Safe Food Policy  
Relationships with Children Policy

### Implementation

**Our service is strictly tobacco, drug and alcohol free**

In order to keep children, educators, families and visitors free from the dangers of drugs, alcohol, tobacco smoke and other smoke, including illegal substances, the following rules apply -

The consumption of tobacco, drugs and alcohol is prohibited in all areas of the service including -

- Inside
- Outside in the playground

- Outside in the car-park

Smoking and the consumption of alcohol is also prohibited -

- On incursions or excursions at any point during the event
- While travelling with a child
- At educator meetings

In relation to social events at the service involving service families:

- smoking is prohibited, whether in work hours or not
- alcohol may be consumed outside work hours if children are not present. Alcohol may only be brought into the service immediately prior to the commencement of the gathering, and only after all children have been collected. Any leftover alcohol will be removed from the premises immediately after the gathering concludes. Alcohol will not be stored for any length of time on service premises
- photos will be used to represent any alcoholic raffle prizes, and alcoholic prizes will not be stored on service premises.

Any alcoholic gifts given to educators or staff will be removed from the children's areas (eg placed in staff room or office or individual's car.)

Under no circumstances will any person attend the service if they are affected by alcohol or drugs, including prescription medication, if in any way the consumption of these items impairs their capacity to supervise, educate or care for children.

The service will have No Smoking signs displayed.

Where relevant, our educators will engage children in conversations or learning experiences that promote the benefits of a tobacco, drug and alcohol free lifestyle.

## Sources

**Education and Care Services National Regulations 2011**  
**National Quality Standard**  
**Early Years Learning Framework**  
**Work Health and Safety Act 2012**  
**Work Health and Safety Regulations 2012**