



Long Day Care

Risk Minimisation Plan and Communication Plan for children at increased risk of medical emergencies - Asthma

The following procedures have been developed in consultation with the parent/guardian and implemented to help protect the child identified as at high risk of a medical emergency:

Childs Name _____ DOB / /

In relation to the child diagnosed at risk of: 	Who is Responsible	Risk Management Strategies
<input type="checkbox"/> Current Medical Management Plan is in place and on site.	Parent	Action Plan provided before attendance
What is your child's asthma signs and symptoms? <input type="checkbox"/> Difficulty breathing <input type="checkbox"/> Wheeze <input type="checkbox"/> Tightness of chest <input type="checkbox"/> Cough <input type="checkbox"/> Quiet demeanor		
List known allergens/triggers to your child's asthma <input type="checkbox"/> Exercise <input type="checkbox"/> Chalk dust <input type="checkbox"/> Animals <input type="checkbox"/> Food pollens <input type="checkbox"/> Chemicals <input type="checkbox"/> Weather <input type="checkbox"/> Grasses <input type="checkbox"/> Smoke <input type="checkbox"/> Lawn mowing <input type="checkbox"/> Unwell	Parent	Ensure child is safe from allergens while maintaining a social environment at all times. Hand washing before and after eating. Tables washed and with soapy water.
<input type="checkbox"/> Parents/guardians are aware that the child is unable to attend the program without their prescribed medication.	Parent / Educator	Ensure medication is at services otherwise child will not be able to attend

<input type="checkbox"/> Parent/guardian is informed that centre provides each site with an emergency Ventolin that may be administered by program staff as directed by an emergency medical advisor if required.	Educator	Inform guardians that SDCCC provide medicine to be administered in case of emergency ONLY.
<input type="checkbox"/> The prescribed medication expiry date has been checked at enrolment	Parent	Expiry date
<input type="checkbox"/> Staff at the centre the child is attending have checked prescribed medication expiry date quarterly.	Educator	Expiry date
<input type="checkbox"/> Parents/guardians are aware that every child attending the service with a medical management plan will have a current Action Plan and identifying photo displayed in each of the 5 Red Children's Health Care Plans First Aid Folders	Parents/ Educators	The children's safety overrides privacy laws, Action plan with photo will be displayed at parents request.
<input type="checkbox"/> Supervision will be increased for children at risk of a severe asthma on special occasions i.e. during excursions and workshops.	Educators	Children to be monitored at a higher level when risk is increased.
<input type="checkbox"/> Ensure tables and bench tops are washed down and sanitised before and after eating.	Educators	Educators to follow standard practices.
<input type="checkbox"/> Some food, food containers, boxes and packaging in crafts, cooking and science experiments, may be restricted depending on the allergens/triggers of the children attending the service at the time.	Educators	Where necessary and practical allergens and triggers will be removed from service
<input type="checkbox"/> Foods used in activities, should be consistent with the risk minimisation plan and will be discussed with the parent/guardian of a child at risk of a severe medical reaction such as asthma.	Educators	Educators awareness will ensure the activities are appropriate for children at program.
<input type="checkbox"/> Families will communicate to educators if their child's risk of asthma is increased on a given day	Parents	The child's safety and wellbeing is of the utmost importance and only well children will be
<input type="checkbox"/> Educators will communicate to families if the child's asthma symptoms have increased on a given day	Educators	Educators to follow standard practices.
<input type="checkbox"/> Children who require medication more frequently than 4 hourly will not be accepted into the care of the centre	Parents/ Educators	The child's safety and wellbeing is of the utmost.

Communication Plan DIVISION. 3 -Part -4.2 Regulation: 90 C IV

The Director is responsible for managing and maintaining regular updates about the anaphylaxis, sourcing information for all staff regarding children who may be at risk of anaphylaxis in care. This includes reviewing all policy documents annually.

The Director with administration support is responsible for ensuring that a current Medical Management Policy and Communication Plan is developed and distributed to all parents and staff. Individual communication plans will be developed in conjunction with parents/guardians and will provide information to guide all staff, children, students and parents/guardians in the management of the medical condition including potential triggers, relevant medication and the appropriate first aid response.

The parent/guardian is responsible for informing the Seaford District Community Children's Centre Out of School Hours Care and Vacation Care Director of any changes to the Child's Risk Minimisation Plan and Anaphylaxis Medical Management Plan.

The Staff will inform families and the service community that a child at risk of anaphylaxis is in care and will endeavor to ensure that the items identified in the Medical Management Policy, Anaphylaxis Management Plan and Risk Minimisation Plan are not present in the program.

Parents Additional Comments/Instructions:

I have received a copy of Seaford District Community Children's Centre Medical Conditions Policy and have read and agree to the conditions of the Risk Minimisation Plan.

This Plan was developed / reviewed in consultation with the parent/guardian on

____/____/____, ____/____/____, ____/____/____ and ____/____/____.

Name

Signature of Parent/Guardian:

Printed name:.....

Signature SDCCC Staff:..... Date: